

Viewing Your Benefits Enrollments

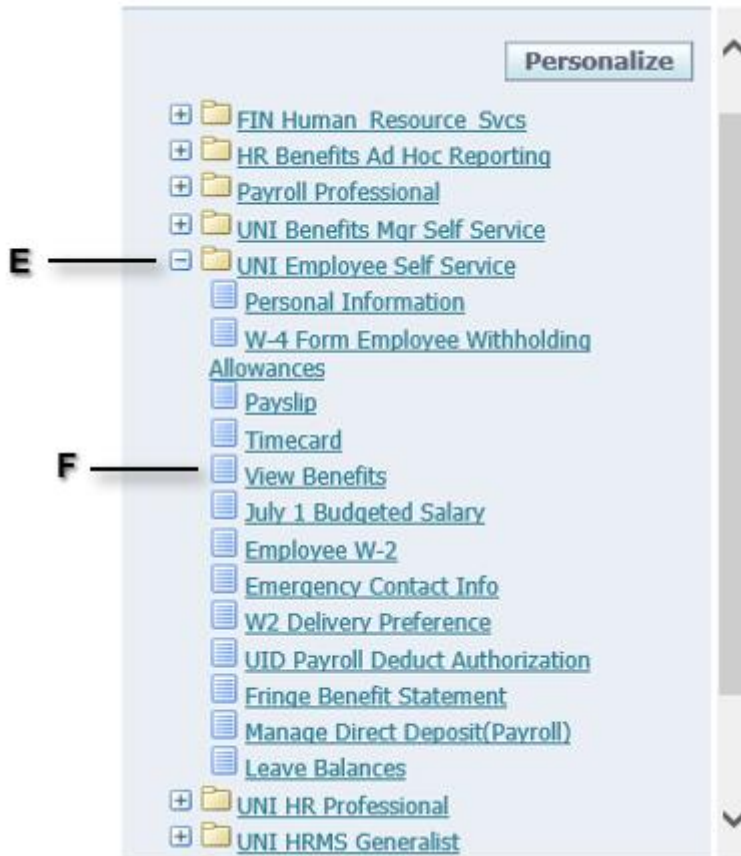
To view, complete the following steps.

1. Log into **MyUNiverse** (<http://portal.uni.edu/>).



2. Click once on the **Work @ UNI** tab (A).
3. Locate the e-Business Resources channel and click once on the **e-Business Login** link (B).
4. The *e-Business Suite* login web page should appear. Enter your e-Business Suite **username** (C) and **password/passphrase** (D).

5. Click once on the “**UNI Employee Self Service**” navigation link (E).
6. Then click once on the “**View Benefits**” link (F).



7. Choose the radio button for **UNI Faculty and Staff** to review benefit elections, or the radio button for **UNI Retirement Plans** to review retirement elections

Select	Program Name
<input checked="" type="radio"/>	UNI Faculty & Staff
<input type="radio"/>	UNI Retirement Plans

8. Select **Next**

For more information and instructional guides on e-Business Suite, please visit <http://www.vpaf.uni.edu/ebusiness/>.