Request for Veterans Preference

The University of Northern Iowa provides for veterans preference to qualified veterans as required by Iowa Code Chapter 35C.

To request veterans preference, you must provide official documentation for military service or proof of Disabled Veteran status to Human Resource Services. Official documentation for military service is a DD214. Official documentation for Disabled Veteran status is a Veteran’s Administration (V.A.) disability rating sheet and/or letter stating disability status from the V.A.

For Merit positions, please submit:

- This completed form.
- Your DD214 or V.A. Disability documentation to the University of Northern Iowa Human Resource Services office. Your veterans preference status will remain valid for the life of your Merit employment application, which is six months from the date received. If your previous Merit application has expired and you submit a new application, you will need to submit a new DD214 or contact us to pull your previous DD214.

For Professional & Scientific (P&S) and Faculty positions, please submit:

- Your DD214 or V.A. Disability documentation for the first P&S or Faculty position for which you apply in which veterans preference is being requested.
- Note: Do not complete the form below for P&S or Faculty positions. Instead, veterans preference can be requested when you apply online at https://jobs.uni.edu.

It is recommended for your own confidentiality that your personal documents be submitted by U.S. Mail or personal delivery to the address below.

Human Resource Services
University of Northern Iowa
027 Gilchrist Hall
Cedar Falls, IA 50614-0034

Questions? Contact us at (319) 273-2422.

Name (Please Print): ____________________________________________________________

Signature: ___________________________________________________________ Date: ____________

Department Use Only:

Position(s):

UNI actively seeks to enhance diversity and is an Equal Opportunity/Affirmative Action employer. The University encourages applications from persons of color, women, individuals living with disabilities, and veterans. All qualified applicants will receive consideration for employment without regard to age, color, creed, disability, ethnicity, gender identity, genetic information, marital status, national origin, political affiliation, pregnancy, race, religion, sex, sexual orientation, veteran or military status, or any other basis protected by federal and/or state law.
For Veterans Preference, “Veteran” means as defined in Iowa Code Chapter 35.1 copied below except that the requirement that the person be a resident of the State of Iowa shall not apply.

35.1 Definitions.
As used in this chapter and chapters 35A through 35D:
1. “Department” means the Iowa department of veterans affairs created in section 35A.4.
2. “Veteran” means any of the following:
   a. A resident of this state who served in the armed forces of the United States at any time during the following dates and who was discharged under honorable conditions:
      (1) World War I from April 6, 1917, through November 11, 1918.
      (2) Occupation of Germany from November 12, 1918, through July 11, 1923.
      (3) American expeditionary forces in Siberia from November 12, 1918, through April 30, 1920.
      (4) Second Haitian suppression of insurrections from 1919 through 1920.
      (5) Second Nicaragua campaign with marines or navy in Nicaragua or on combatant ships from 1926 through 1933.
      (6) Yangtze service with navy and marines in Shanghai or in the Yangtze valley from 1926 through 1927 and 1930 through 1932.
      (7) China service with navy and marines from 1937 through 1939.
      (8) World War II from December 7, 1941, through December 31, 1946.
      (11) Lebanon or Grenada service from August 24, 1982, through July 31, 1984.
      (13) Persian Gulf Conflict from August 2, 1990, through the date the president or the Congress of the United States declares a cessation of hostilities. However, if the United States Congress enacts a date different from August 2, 1990, as the beginning of the Persian Gulf Conflict for purposes of determining whether a veteran is entitled to receive military benefits as a veteran of the Persian Gulf Conflict, that date shall be substituted for August 2, 1990.
   b. (1) Former members of the reserve forces of the United States who served at least twenty years in the reserve forces and who were discharged under honorable conditions. However, a member of the reserve forces of the United States who completed a minimum aggregate of ninety days of federal active duty, other than training, and was discharged under honorable conditions, or was retired under Tit. 10 of the United States Code shall be included as a veteran.
      (2) Former members of the Iowa national guard who served at least twenty years in the Iowa national guard and who were discharged under honorable conditions. However, a member of the Iowa national guard who was activated for federal duty, other than training, for a minimum aggregate of ninety days, and was discharged under honorable conditions or was retired under Tit. 10 of the United States Code shall be included as a veteran.
      (3) Former members of the active, oceangoing merchant marines who served during World War II at any time between December 7, 1941, and December 31, 1946, both dates inclusive, who were discharged under honorable conditions.
      (4) Former members of the women’s air force service pilots and other persons who have been conferred veterans status based on their civilian duties during World War II in accordance with federal Pub. L. No. 95-202, 38 U.S.C. §106.
      (5) Former members of the armed forces of the United States if any portion of their term of enlistment would have occurred during the time period of the Korean Conflict from June 25, 1950, through January 31, 1955, but who instead opted to serve five years in the reserve forces of the United States, as allowed by federal law, and who were discharged under honorable conditions.
      (6) Members of the reserve forces of the United States who have served at least twenty years in the reserve forces and who continue to serve in the reserve forces.
      (7) Members of the Iowa national guard who have served at least twenty years in the Iowa national guard and who continue to serve in the Iowa national guard.
   c. A resident of this state who served on federal active duty, other than training, in the armed forces of the United States and who was discharged under honorable conditions.

Referred to in §8A.413, 35.2, 35B.3, 35B.14, 35B.16, 35C.1, 37.10, 91A.5A, 260C.14, 261.9, 262.9, 272C.4, 282.6, 331.608, 400.10, 425.15, 426A.11, 426A.12, 426A.13, 514C.27, 523I.304, 546B.1

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