Facilitator Cathy Pearson called the meeting to order at 2:04 p.m. Angel Stigler was introduced as a new member.

Approval of February 13, 2012 minutes
The minutes were approved as written.

Agenda Items:
Contracted services (painting vendors)
Michelle distributed a report provided by the Office of Business Operations detailing the history of contracted painting services usage from July 2010 – March 2012. It was noted that there are three painters employed by the Department of Residence who are not included in the contracted services report.

Bill McKinley stated that the volume of work warrants the hiring of an additional painter however because of budget constraints, painting projects campus wide have been delayed. Until the 2013 budget is finalized it was decided to hold off on recommendations for these two positions.

There was discussion regarding the need to hire an additional Environmental System Mechanic. Bill recommended that a second electrician be hired before an Environmental System Mechanic is hired.

Susie will check with Carol Christopher for names of furniture/office installer contractors. She will correspond by email to committee members about the information she receives.

Bill reported that Carpenter shop employees are involved and working this summer on the pedestrian bridge that serves ROTH and E, F, and G Streets.

Tunnel entry/restricted access follow up
There is nothing new to report at this time and this agenda item is tabled.

Veterans Day holiday for Regents employees follow up
Following is a copy of information sent by email from Michelle Byers to Deans, Directors, Department heads, and Supervisors on September 29, 2010.

During the 2010 Legislative session, the Iowa Code was amended by House File 2197 to provide employees who are veterans with time off for Veteran's Day, November 11, if the employee would otherwise be required to work. Employees are to provide at least one month of notice if they intend to request time off, and employers may only deny requests if granting the time would impact public health or safety, or would cause the employer to experience significant economic or operational disruption.

University employees, including student employees, who are veterans as defined in 35.1 of the Iowa Code found at http://coolice.legis.state.ia.us/CoolICE/default.asp?category=billinfo&service=IowaCode&ga=83 (enter 35.1 in the text box) may request time off on Veteran’s Day by following their normal procedures to request time off ensuring that the employee’s supervisor receives the notice no later than Monday, October 11, 2010. If a faculty or staff supervisor is unsure if an employee is a veteran, they may contact Human Resource Services (HRS) at 273-2422 to confirm. If unconfirmed, HRS may contact the employee asking them to provide the necessary documentation.

The legislation does not require additional pay for Veteran’s Day, so those who accrue vacation may utilize accrued time to remain in paid status. The University will continue to operate on Veteran's Day, in order to provide uninterrupted services to students, patrons and the community.

For additional information: Veteran’s Day FAQ: www.uni.edu/hrs (under Latest News section)

For questions:
Timecards: Sherri at sherri.baldwin@uni.edu or 3-2656
Student employment: Jennifer at jennifer.bell@uni.edu or 3-2700
Faculty/staff veteran status: HRS @ 3-2422

Please forward this information to all faculty, staff and student employees in your office.

Susie will research this issue and report back to the Labor/Management committee.

Upcoming meeting
The next Labor Management meeting will be scheduled as needed.

Adjournment
Cathy adjourned the meeting at 2:40 p.m.

Respectfully Submitted,
Sandy Law
Human Resources