

**BOARD OF REGENTS
STATE OF IOWA
REGENT MERIT SYSTEM**

Class Title: Groundskeeper I

Class Code: 5731

Pay Grade: 206

GENERAL CLASS DESCRIPTION:

Under direct supervision, operates and maintains power equipment, truck and light machinery and performs other labor required to landscape and maintain campus grounds.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

1. Operates tractors with attachments such as mowers, tillers, post hole diggers and snow plows to landscape and maintain grounds including lawn areas, sidewalks, parking lots and streets. Maintains attachments and makes minor emergency repairs.
2. Operates and maintains power and hand mowing equipment.
3. Assists in the cultivation and care of shrubs, trees and flowers as directed.
4. Operates trucks and other transportation equipment as required.
5. Responds to calls for emergency service, including snow removal, as required.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Ability to understand and follow oral and written instructions and specifications.
2. Ability to safely operate and maintain equipment and hand/power tools.
3. Ability to apply various groundskeeping techniques to different work situations.
4. Ability to lift.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed nor is it intended that related duties cannot be required.

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MINIMUM ELIGIBILITY REQUIREMENTS:

1. One year of experience in operating the machinery and tools used in groundskeeping work or
2. Any combination of related experience and education from which comparable knowledge and ability can be acquired which totals one year.

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REVISION EFFECTIVE:

July 1, 1989