Representatives in attendance: Irene Elbert, Jane Close and Yvonne Buehner

Other Representatives: Michelle Byers and Nick Bambach

Following is a list of all UNI-SCMP members, with those present indicated in bold:

Acklin, Janet
Anderson, LeRoy
Baldwin, Sherri
Bartlett, Mary-Sue
Becker, Penny
Bishop, Sheri
Brodie, Carol
Buehner, Yvonne
Burvee, Jackie
Cheeseman, Dianne
Close, Jane
Corson, Margaret
Corwin, Brian
Corwin, Leroy
Counsell, Corleen
Dally, James
Davison, Diane
Dean, MaeLynne
Diercks, David
Elbert, Irene
Erickson, Judy
Farland, Bonnie
Frisch, Dawn
Goecken, Wilhelm G. III
Goodman, Mary
Grant, Michele
Habinck, Tresa
Hall, Ronald
Hansen, Amanda
Hesse, MaryAnn
Hills, Marlene
Jacobson, Julee
Johannes, Joan
Kester, Judith
Keys, Mary
Kidder, Glee
Kirchmann, William
Kirk, Christopher
Kjeld, Ann
Law, Sandy
Main, Doug
Marra, Stephanie
Maury, Tammy
McCabe, Karen
McDivitt, Cheri
McKernan, Pamela
McNamee, James
Meyer, Claudia
Nedrow, Cheryl
Neff, Brenda
Nelson, Stacey Edward
Oltman, Barbara
O’Neill, Lisa
Osuna, Roman
Pakala, Lynn
Perry, Donald
Peterson, Kristina
Reid, Keith
Richmond, Brent
Rohwedder, Chris
Schwanz, Kathleen
Scobee, Sandra
Shepard, Barbara
Stapleton, Larry
Thomas, Ricky
Truex, Rita
Uehle, Shirley
Uhlenhopp, Donna
Ungs, Fonda
VanGerpen, Duane
Wagner, Coleen
Welch, Keith
Welter, Patricia
Weltzin, Matthew
Whitney, Karla
Widen, Douglas
Winters, Darlene
Witham, Nancy
Witt, Janet
Ziegenhorn, Cindy
1. Call to Order
Chair Irene Elbert called the meeting to order at 1:30 p.m.

2. Introduction of Members

3. Minutes of October 21, 2008 Meeting
Minutes from the October 21, 2008 meeting were approved with one correction.
(Close, Ziegenhorn)

4. Personnel Changes (Irene Elbert)
No personnel changes to report.

5. Human Resource Services Update (Nick Bambach)
Nick reported Therese Callaghan, Employee Disability and Leave Coordinator, will start employment next week.

The contract negotiations will continue through February, 2009.

Michelle Byers reported the search for Judy Erickson’s position is continuing.

Michelle Byers informed the members the Vacation Donation Program for Flood & Tornado Victims concludes on December 31, 2008.

6. P & S Council (Irene Elbert)
   Cabinet Report/Budget Report (Bill Calhoun)
Two new councils have recently begun meeting. The Sustainability Council is chaired by Tom Schellhardt and the Diversity Council is chaired by Terry Hogan.

Imagine the Impact campaign has been rolled out on campus. To date, $5.8 million has been donated by Emeritus faculty and staff.

7. Campus Advisory Board (Irene Elbert)
Irene reported on the Campus Advisory Board which met on November 12, 2008. Items discussed were the Provost search, budget, Price Lab School, Sustainability Council, Diversity Council and Athletics.

8. Old Business
   a. SCMP Group Name Change (Irene Elbert)
The members will be asked to vote on a name change for our group to Supervisory and Confidential Council.

   b. SCMP Constitution Changes (Irene Elbert)
The members will be asked to vote on changes to the Constitution. The Constitution changes include changing offices held from Chair, Vice Chair, Secretary, Treasurer and Election Chair to President, Vice President, Secretary and two additional representatives. Another change is officers will select proxies to serve in their absence. If a representative is absent from three meetings without proxy in any consecutive twelve months, the President would have the option to declare a seat vacant. The members agreed the Election Chair duties can be assigned by the President to one of the representatives.
c. Clerk IV Evaluations (Jane Close)
The Clerk IV review was discussed. Jane will continue her fact gathering on this topic.

d. Salary Ceiling Bumping by SCMP Employees (Yvonne Buehner)
Yvonne informed the members she has compiled the responses received from SCMP employees regarding other options they would like to see available in lieu of salary increases. The information has been passed on to the RISCAC committee for review.

e. Website Updates (Yvonne Buehner)
Yvonne reported the website has been updated with the current information. Claudia Meyer will proceed with the updates from this point on.

9. Adjournment
The meeting adjourned at 2:35 p.m.

10. Next Meeting
January 20, 2009, 1:30 p.m.
Curris Business Building, Room #323

Respectfully submitted,
Yvonne Buehner