

**Supervisory and Confidential Merit Personnel Minutes
November 18, 2008
Curris Business Building, Room 323**

Representatives in attendance: Irene Elbert, Jane Close and Yvonne Buehner

Other Representatives: Michelle Byers and Nick Bambach

Following is a list of all UNI-SCMP members, with those present indicated in bold:

Acklin, Janet	Habinck, Tresa	Osuna, Roman
Anderson, LeRoy	Hall, Ronald	Pakala, Lynn
Baldwin, Sherri	Hansen, Amanda	Perry, Donald
Bartlett, Mary-Sue	Hesse, MaryAnn	Peterson, Kristina
Becker, Penny	Hills, Marlene	Reid, Keith
Bishop, Sheri	Jacobson, Julee	Richmond, Brent
Brodie, Carol	Johannes, Joan	Rohwedder, Chris
Buehner, Yvonne	Kester, Judith	Schwanz, Kathleen
Burvee, Jackie	Keys, Mary	Scobee, Sandra
Cheeseman, Dianne	Kidder, Glee	Shepard, Barbara
Close, Jane	Kirchmann, William	Stapleton, Larry
Corson, Margaret	Kirk, Christopher	Thomas, Ricky
Corwin, Brian	Kjeld, Ann	Truex, Rita
Corwin, Leroy	Law, Sandy	Uehle, Shirley
Counsell, Corleen	Main, Doug	Uhlenhopp, Donna
Dally, James	Marra, Stephanie	Ungs, Fonda
Davison, Diane	Maury, Tammy	VanGerpen, Duane
Dean, MaeLynne	McCabe, Karen	Wagner, Coleen
Diercks, David	McDivitt, Cheri	Welch, Keith
Elbert, Irene	McKernan, Pamela	Welter, Patricia
Erickson, Judy	McNamee, James	Weltzin, Matthew
Farland, Bonnie	Meyer, Claudia	Whitney, Karla
Frisch, Dawn	Nedrow, Cheryl	Widen, Douglas
Goecken, Wilhelm G. III	Neff, Brenda	Winters, Darlene
Goodman, Mary	Nelson, Stacey Edward	Witham, Nancy
Grant, Michele	Oltman, Barbara	Witt, Janet
	O'Neill, Lisa	Ziegenhorn, Cindy

1. Call to Order

Chair Irene Elbert called the meeting to order at 1:30 p.m.

2. Introduction of Members

3. Minutes of October 21, 2008 Meeting

Minutes from the October 21, 2008 meeting were approved with one correction.
(Close, Ziegenhorn)

4. Personnel Changes (Irene Elbert)

No personnel changes to report.

5. Human Resource Services Update (Nick Bambach)

Nick reported Therese Callaghan, Employee Disability and Leave Coordinator, will start employment next week.

The contract negotiations will continue through February, 2009.

Michelle Byers reported the search for Judy Erickson's position is continuing.

Michelle Byers informed the members the Vacation Donation Program for Flood & Tornado Victims concludes on December 31, 2008.

6. P & S Council (Irene Elbert)

Cabinet Report/Budget Report (Bill Calhoun)

Two new councils have recently begun meeting. The Sustainability Council is chaired by Tom Schellhardt and the Diversity Council is chaired by Terry Hogan.

Imagine the Impact campaign has been rolled out on campus. To date, \$5.8 million has been donated by Emeritus faculty and staff.

7. Campus Advisory Board (Irene Elbert)

Irene reported on the Campus Advisory Board which met on November 12, 2008. Items discussed were the Provost search, budget, Price Lab School, Sustainability Council, Diversity Council and Athletics.

8. Old Business

a. SCMP Group Name Change (Irene Elbert)

The members will be asked to vote on a name change for our group to Supervisory and Confidential Council.

b. SCMP Constitution Changes (Irene Elbert)

The members will be asked to vote on changes to the Constitution. The Constitution changes include changing offices held from Chair, Vice Chair, Secretary, Treasurer and Election Chair to President, Vice President, Secretary and two additional representatives. Another change is officers will select proxies to serve in their absence. If a representative is absent from three meetings without proxy in any consecutive twelve months, the President would have the option to declare a seat vacant. The members agreed the Election Chair duties can be assigned by the President to one of the representatives.

c. Clerk IV Evaluations (Jane Close)

The Clerk IV review was discussed. Jane will continue her fact gathering on this topic.

d. Salary Ceiling Bumping by SCMP Employees (Yvonne Buehner)

Yvonne informed the members she has compiled the responses received from SCMP employees regarding other options they would like to see available in lieu of salary increases. The information has been passed on to the RISCAC committee for review.

e. Website Updates (Yvonne Buehner)

Yvonne reported the website has been updated with the current information. Claudia Meyer will proceed with the updates from this point on.

9. Adjournment

The meeting adjourned at 2:35 p.m.

10. Next Meeting

January 20, 2009, 1:30 p.m.

Curris Business Building, Room #323

Respectfully submitted,
Yvonne Buehner