

**Supervisory and Confidential Council Minutes**  
**January 20, 2009**  
**Curris Business Building, Room 323**

Representatives in attendance: Irene Elbert, Jane Close and Yvonne Buehner

Other Representatives: Michelle Byers, Therese Callaghan and Nick Bambach

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Acklin, Janet	Habinck, Tresa	Osuna, Roman
Anderson, LeRoy	Hall, Ronald	Pakala, Lynn
Baldwin, Sherri	Hansen, Amanda	Perry, Donald
Bartlett, Mary-Sue	Hesse, MaryAnn	Peterson, Kristina
Becker, Penny	Hills, Marlene	Reid, Keith
Bishop, Sheri	Jacobson, Julee	Richmond, Brent
Brodie, Carol	Johannes, Joan	Rohwedder, Chris
<b>Buehner, Yvonne</b>	Kester, Judith	Schwanz, Kathleen
Burvee, Jackie	Keys, Mary	Scobee, Sandra
Cheeseman, Dianne	Kidder, Glee	Shepard, Barbara
<b>Close, Jane</b>	Kirchmann, William	Stapleton, Larry
Corson, Margaret	Kirk, Christopher	Thomas, Ricky
Corwin, Brian	Kjeld, Ann	Truex, Rita
Corwin, Leroy	<b>Law, Sandy</b>	Uehle, Shirley
Counsell, Corleen	Main, Doug	Uhlenhopp, Donna
Dally, James	Marra, Stephanie	Ungs, Fonda
Davison, Diane	Maury, Tammy	VanGerpen, Duane
Dean, MaeLynne	McCabe, Karen	Wagner, Coleen
Diercks, David	McDivitt, Cheri	Welch, Keith
<b>Elbert, Irene</b>	McKernan, Pamela	Welter, Patricia
Farland, Bonnie	McNamee, James	Weltzin, Matthew
Fauchier, Wayne	Meyer, Claudia	Whitney, Karla
Frisch, Dawn	Nedrow, Cheryl	Widen, Douglas
Goecken, Wilhelm G. III	Neff, Brenda	Winters, Darlene
Goodman, Mary	Nelson, Stacey Edward	Witham, Nancy
Grant, Michele	Oltman, Barbara	Witt, Janet
	O'Neill, Lisa	Ziegenhorn, Cindy

**1. Call to Order**

Chair Irene Elbert called the meeting to order at 1:30 p.m.

**2. Introduction of Members**

**3. Minutes of November 18, 2008 Meeting**

Minutes from the November 18, 2008 meeting were approved.

(Close, Law)

**4. Personnel Changes (Irene Elbert)**

Personnel changes include adding Wayne Fauchier, Office Coordinator I. Deletions include Judy Erickson and Kathryn Kriemeyer.

**5. Human Resource Services Update (Nick Bambach)**

Nick informed the members the budget is being reviewed closely for the remainder of this fiscal year and FY2010.

United Faculty negotiations are on-going.

Michelle Byers said AFSCME negotiations are making progress on the main body and Appendix M of the contract. Appendix M is in regards to the Board of Regents.

**6. P & S Council (Sandy Law)**

Financial Update – President Allen

President Allen addressed the Council concerning recent budget cuts. For FY09, UNI has been asked to revert \$2.5 million to the state through two separate budget reductions. The first reversion of \$1.02 million was taken from funds that would have supported information technology systems and security, library materials and building maintenance. \$730,000 will be cut from UNI's five divisions. These cuts will be distributed proportionate to each division's respective share of the general fund budget. Campus security and student financial aid support will not be affected and academic program cuts or layoffs are not expected.

The budget picture for FY10 is more of a concern as enrollment numbers are currently not as high. For FY10, there will need to be a sustainable solution to backfill the additional \$730,000 in one-time funds that was taken from an insurance account that had a surplus due to claims that were less than expected.

President Allen stated that recent cuts are similar to FY02 budget cuts except that the recent reversions are more serious because of the current state of the economy. More information will be forthcoming after the upcoming Revenue Estimating Conference.

Cabinet Report/Budget Update – Bill Calhoun

The Cabinet has been meeting frequently regarding both the FY09 and FY10 budgets. The Governor has called for a 2.5% reversion for the current FY09 budget and the Cabinet has addressed how this will be handled. Information on this has been shared on UNI-Online and can be found on President Allen's website. The Cabinet is now preparing for the budget for FY10. The Governor's budget for FY10 will be out soon which should provide additional details about funding for the Board of Regents.

Provost and Executive Vice President for Academic Affairs Gloria Gibson will begin her duties at UNI on July 1, 2009.

There will be a University-wide town hall meeting on January 22<sup>nd</sup> at 8:30 AM to discuss diversity. The entire campus is welcome to attend.

## **7. Old Business**

### **a. Voting Results – Name Change and Constitution Changes (Yvonne Buehner)**

Yvonne reported on the voting results for the name change and constitution changes for our group.

Name Change to Supervisory and Confidential Council – 34 responses, 32 voted yes and 2 voted no.

Constitution Changes – 34 responses, 31 voted yes and 3 voted no.

### **b. Clerk IV Evaluations (Jane Close)**

Jane has forwarded the information gathered regarding the Clerk IV review on to RISCAC.

## **8. New Business**

### **a. FMLA Changes (Therese Callaghan)**

Therese Callaghan, Employee Disability & Leave Coordinator, handed out materials regarding FMLA changes and discussed these matters with the members.

Employees must provide 30 days advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days is not possible, the employee must provide notice as soon as practicable and generally must comply with an employer's normal call-in procedures.

### **b. Cost Savings Initiatives (Irene Elbert)**

The S & C Council will submit an e-mail to members requesting they share ideas or results their departments have experienced regarding cost savings initiatives. The goal is to share those ideas throughout campus.

### **c. S & C Council Vacancy (Irene Elbert)**

Irene will be contacting members regarding a representative vacancy for the S & C Council. The classification preferred is supervisory non-clerical. The vacancy is due to a resignation.

### **d. Proxies (Irene Elbert)**

Each representative is to have a proxy assigned by the next meeting of the S & C Council.

## **9. Adjournment**

The meeting adjourned at 2:25 p.m.

**10. Next Meeting**

February 17, 2009, 1:30 p.m.

Curriss Business Building, Room #323

Respectfully submitted,  
Yvonne Buehner