Supervisory and Confidential Council Minutes
January 20, 2009
Curris Business Building, Room 323

Representatives in attendance: Irene Elbert, Jane Close and Yvonne Buehner

Other Representatives: Michelle Byers, Therese Callaghan and Nick Bambach

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Acklin, Janet
Anderson, LeRoy
Baldwin, Sherri
Bartlett, Mary-Sue
Becker, Penny
Bishop, Sheri
Brodie, Carol
**Buehner, Yvonne**
Burvee, Jackie
Cheeseeman, Dianne
**Close, Jane**
Corson, Margaret
Corwin, Brian
Corwin, Leroy
Counsell, Corleen
Dally, James
Davison, Diane
Dean, MaeLynne
Diercks, David
**Elbert, Irene**
Farland, Bonnie
Fauchier, Wayne
Frisch, Dawn
Goeckeen, Wilhelm G. III
Goodman, Mary
Grant, Michele
Habinck, Tresa
Hall, Ronald
Hansen, Amanda
Hesse, MaryAnn
Hills, Marlene
Jacobson, Julee
Johannes, Joan
Kester, Judith
Keys, Mary
Kidder, Glee
Kirchmann, William
Kirk, Christopher
Kjeld, Ann
**Law, Sandy**
Main, Doug
Marra, Stephanie
Maury, Tammy
McCabe, Karen
McDivitt, Cheri
McKernan, Pamela
McNamee, James
Meyer, Claudia
Nedrow, Cheryl
Neff, Brenda
Nelson, Stacey Edward
Oltman, Barbara
O’Neill, Lisa
Osuna, Roman
Pakala, Lynn
Perry, Donald
Peterson, Kristina
Reid, Keith
Richmond, Brent
Rohwedder, Chris
Schwanz, Kathleen
Scobee, Sandra
Shepard, Barbara
Stapleton, Larry
Thomas, Ricky
Truex, Rita
Uehle, Shirley
Uhlenhopp, Donna
Ungs, Fonda
VanGerpen, Duane
Wagner, Coleen
Welch, Keith
Welter, Patricia
Weltzin, Matthew
Whitney, Karla
Widen, Douglas
Winters, Darlene
Witham, Nancy
Witt, Janet
Ziegenhorn, Cindy
1. Call to Order
Chair Irene Elbert called the meeting to order at 1:30 p.m.

2. Introduction of Members

3. Minutes of November 18, 2008 Meeting
Minutes from the November 18, 2008 meeting were approved.
(Close, Law)

4. Personnel Changes (Irene Elbert)
Personnel changes include adding Wayne Fauchier, Office Coordinator I. Deletions include Judy Erickson and Kathryn Kriemeyer.

5. Human Resource Services Update (Nick Bambach)
Nick informed the members the budget is being reviewed closely for the remainder of this fiscal year and FY2010.

United Faculty negotiations are on-going.

Michelle Byers said AFSCME negotiations are making progress on the main body and Appendix M of the contract. Appendix M is in regards to the Board of Regents.

6. P & S Council (Sandy Law)
Financial Update – President Allen
President Allen addressed the Council concerning recent budget cuts. For FY09, UNI has been asked to revert $2.5 million to the state through two separate budget reductions. The first reversion of $1.02 million was taken from funds that would have supported information technology systems and security, library materials and building maintenance. $730,000 will be cut from UNI’s five divisions. These cuts will be distributed proportionate to each division’s respective share of the general fund budget. Campus security and student financial aid support will not be affected and academic program cuts or layoffs are not expected.

The budget picture for FY10 is more of a concern as enrollment numbers are currently not as high. For FY10, there will need to be a sustainable solution to backfill the additional $730,000 in one-time funds that was taken from an insurance account that had a surplus due to claims that were less than expected.

President Allen stated that recent cuts are similar to FY02 budget cuts except that the recent reversions are more serious because of the current state of the economy. More information will be forthcoming after the upcoming Revenue Estimating Conference.

Cabinet Report/Budget Update – Bill Calhoun
The Cabinet has been meeting frequently regarding both the FY09 and FY10 budgets. The Governor has called for a 2.5% reversion for the current FY09 budget and the Cabinet has addressed how this will be handled. Information on this has been shared on UNI-Online and can be found on President Allen’s website. The Cabinet is now preparing for the budget for FY10. The Governor’s budget for FY10 will be out soon which should provide additional details about funding for the Board of Regents.
Provost and Executive Vice President for Academic Affairs Gloria Gibson will begin her duties at UNI on July 1, 2009.

There will be a University-wide town hall meeting on January 22\textsuperscript{nd} at 8:30 AM to discuss diversity. The entire campus is welcome to attend.

7. **Old Business**

   a. **Voting Results – Name Change and Constitution Changes (Yvonne Buehner)**

      Yvonne reported on the voting results for the name change and constitution changes for our group.

      Name Change to Supervisory and Confidential Council – 34 responses, 32 voted yes and 2 voted no.

      Constitution Changes – 34 responses, 31 voted yes and 3 voted no.

   b. **Clerk IV Evaluations (Jane Close)**

      Jane has forwarded the information gathered regarding the Clerk IV review on to RISCAC.

8. **New Business**

   a. **FMLA Changes (Therese Callaghan)**

      Therese Callaghan, Employee Disability & Leave Coordinator, handed out materials regarding FMLA changes and discussed these matters with the members.

      Employees must provide 30 days advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days is not possible, the employee must provide notice as soon as practicable and generally must comply with an employer’s normal call-in procedures.

   b. **Cost Savings Initiatives (Irene Elbert)**

      The S & C Council will submit an e-mail to members requesting they share ideas or results their departments have experienced regarding cost savings initiatives. The goal is to share those ideas throughout campus.

   c. **S & C Council Vacancy (Irene Elbert)**

      Irene will be contacting members regarding a representative vacancy for the S & C Council. The classification preferred is supervisory non-clerical. The vacancy is due to a resignation.

   d. **Proxies (Irene Elbert)**

      Each representative is to have a proxy assigned by the next meeting of the S & C Council.

9. **Adjournment**

    The meeting adjourned at 2:25 p.m.
10. **Next Meeting**
    February 17, 2009, 1:30 p.m.
    Curris Business Building, Room #323

Respectfully submitted,
Yvonne Buehner