Supervisory and Confidential Council Minutes  
April 21, 2009  
Curris Business Building, Room 323

Representatives in attendance: Irene Elbert, Jane Close, Claudia Meyer, Donna Uhlenhopp and Yvonne Buehner

Other Representatives: Michelle Byers, and Nick Bambach

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Acklin, Janet  
Anderson, LeRoy  
Baldwin, Sherri  
Bartlett, Mary-Sue  
Becker, Penny  
Bishop, Sheri  
Brodie, Carol  
**Buehner, Yvonne**  
Burvee, Jackie  
Cheeseman, Dianne  
**Close, Jane**  
Corson, Margaret  
Corwin, Brian  
Corwin, Leroy  
Counsell, Corleen  
Dally, James  
Davison, Diane  
Dean, MaeLynne  
Diercks, David  
**Elbert, Irene**  
Farland, Bonnie  
Fauchier, Wayne  
Frisch, Dawn  
Goecken, Wilhelm G. III  
Goodman, Mary  
Grant, Michele  
Habinck, Tresa  
Hall, Ronald  
Hansen, Amanda  
Hesse, MaryAnn  
Hills, Marlene  
Jacobson, Julee  
Johannes, Joan  
Kester, Judith  
Keys, Mary  
Kidder, Glee  
Kirchmann, William  
Kirk, Christopher  
Kjeld, Ann  
Lansink, Bridgett  
**Law, Sandy**  
Main, Doug  
Marra, Stephanie  
Maury, Tammy  
McCabe, Karen  
McDivitt, Cheri  
McKernan, Pamela  
McNamee, James  
**Meyer, Claudia**  
Nedrow, Cheryl  
Neff, Brenda  
Nelson, Stacey Edward  
Oltnan, Barbara  
O’Neill, Lisa  
Osuna, Roman  
Pakala, Lynn  
Perry, Donald  
Peterson, Kristina  
Reid, Keith  
Richmond, Brent  
Rohwedder, Chris  
Schwanz, Kathleen  
Scobee, Sandra  
Shepard, Barbara  
Stapleton, Larry  
Thomas, Ricky  
Truex, Rita  
Uehle, Shirley  
**Uhlenhopp, Donna**  
Uns, Fonda  
VanGerpen, Duane  
Wagner, Coleen  
Welch, Keith  
Welter, Patricia  
Weltzin, Matthew  
Whitney, Karla  
Widen, Douglas  
Winters, Darlene  
Witham, Nancy  
Witt, Janet  
**Ziegenhorn, Cindy**
1. Call to Order
Chair Irene Elbert called the meeting to order at 1:30 p.m.

2. Introduction of Members

3. Minutes of March 24, 2009 Meeting
Minutes from the March 24, 2009 meeting were approved after one correction was noted. (Uhlenhopp, Law)

4. Personnel Changes (Claudia Meyer)
No personnel changes to report.

5. Human Resource Services Update (Nick Bambach)
The Board of Regents will be meeting at UNI on April 29th and 30th.

Nick reminded everyone of Jim Lubker’s reception at Gallagher-Bluedorn today at 3:30 p.m.

6. P & S Council (Sandy Law)
The Cabinet has been meeting to discuss the Governor’s proposed use of federal stimulus money. At the present time, the Governor is working with the legislature to determine how best to use these funds to support state-wide programs, including higher education. The Cabinet expects to learn more in the next week or two regarding these negotiations.

Nick Bambach reported that Iowa State University recently approved an Early Retirement Program. To be eligible, employees must be 60 or above and have worked at least ten years. The UNI Cabinet is currently considering an Early Retirement Program.

The Council discussed the revision of the P & S Policies. The discussion focused on the staff reduction section of the new draft of the policies as it compared to the current version. There was a suggestion to form a committee of P & S Council members and administration to review policies where there was some disagreement. After general discussion, it was decided that the majority of handbook revisions could be forwarded to the Cabinet for approval. All sections will be reviewed and discussed during the May meeting.

New Business
Carol Fletcher stated that she will draft a letter representing UNI P & S employees and present it at the next Board of Regents meeting which will be held at UNI on April 29th and 30th. Included in the letter will be support for an Early Retirement Program and funding for tuition assistance for employees’ families.

7. University Council – 4/1/09 (Irene Elbert)
Irene informed the members of items discussed at the University Council meeting on April 1st. Those items included the following:
1. U.S. Secretary of Education Arne Duncan will speak at GBPAC on April 24th
2. Commencement is on May 9th
3. Budget issues
4. Terry Hogan discussed enrollment
5. Farzad Moussavi discussed College of Business Administration
8. **Budget Update (Irene Elbert)**
Irene discussed budget issues. The State’s budget has been affected by last year’s flooding and lower revenues for the State. On April 3rd, the Governor’s budget recommendations should be finalized. Some decisions should be made at the Board of Regent’s meeting to be held at UNI on April 29th and 30th.

9. **RISCAC (Jane Close)**
Jane reported the next RISCAC meeting is scheduled for Thursday, April 23rd in Tama. Discussions will include the April 30th presentation to the Board of Regents. The presentation is to speak to the impact of anticipated budget reductions on our membership.

10. **Regents Award for Staff Excellence (Irene Elbert)**
Irene mentioned the Committee was meeting on April 21st. The name of the recipient of the Regents Award for Staff Excellence for the Supervisory & Confidential employees may be selected at that time.

11. **Elections (Donna Uhlenhopp)**
Jane Close and Yvonne Buehner will complete their three-year terms as representatives for Supervisory & Confidential Council on June 30th. Call for nominations for those replacements are due to Donna by Friday, May 15th.

12. **Campus Conversation on Sustainability – 4/14/09 (Irene Elbert)**
Irene summarized the Campus Conversation on Sustainability meeting held on April 14th. The different areas discussed were:
   - Campus Properties
   - Educating the Campus Community on Sustainability Issues
   - Investments in Sustainability
   - Policies for Campus Buildings
   - Sustainability in Student Life
   - Sustainability in the Curriculum
   - Transportation Policy

12a. **Upcoming Meeting Dates and Locations**
Please see attached for a schedule of the upcoming meeting dates and locations.

13. **Adjournment**
The meeting adjourned at 2:15 p.m.

14. **Next Meeting**
May 19, 2009, 1:30 p.m.
Curris Business Building, Room #323

Respectfully submitted,
Yvonne Buehner
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Meeting Time: 1:30 pm to 3:00 pm