

**(APPROVED)**  
**Supervisory and Confidential Council Minutes**  
**June 16, 2009**  
**Gilchrist 025**

Representatives in attendance: Irene Elbert, Jane Close, Donna Uhlenhopp and Yvonne Buehner

Other Representatives: Michelle Byers, and Nick Bambach

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Acklin, Janet	Habinck, Tresa	O'Neill, Lisa
Anderson, LeRoy	Hall, Ronald	Osuna, Roman
Baldwin, Sherri	Hansen, Amanda	Pakala, Lynn
Bartlett, Mary-Sue	Hesse, MaryAnn	Perry, Donald
Becker, Penny	Hills, Marlene	Peterson, Kristina
Bishop, Sheri	Jacobson, Julee	Reid, Keith
Brodie, Carol	Johannes, Joan	<b>Richmond, Brent</b>
<b>Buehner, Yvonne</b>	Kester, Judith	Rohwedder, Chris
Burvee, Jackie	Keys, Mary	Schwanz, Kathleen
Cheeseman, Dianne	Kidder, Glee	Scobee, Sandra
<b>Close, Jane</b>	Kirchmann, William	<b>Shepard, Barbara</b>
Corson, Margaret	Kirk, Christopher	Stapleton, Larry
Corwin, Brian	Kjeld, Ann	Thomas, Ricky
Corwin, Leroy	Lansink, Bridgett	Truex, Rita
Counsell, Corleen	<b>Law, Sandy</b>	Uehle, Shirley
Dally, James	Main, Doug	<b>Uhlenhopp, Donna</b>
Davison, Diane	Maury, Tammy	Ungs, Fonda
Dean, MaeLynne	McCabe, Karen	VanGerpen, Duane
Diercks, David	McDivitt, Cheri	Wagner, Coleen
<b>Elbert, Irene</b>	McKernan, Pamela	Welch, Keith
Farland, Bonnie	McNamee, James	Welter, Patricia
Fauchier, Wayne	Meyer, Claudia	Weltzin, Matthew
Frisch, Dawn	Nedrow, Cheryl	<b>Whitney, Karla</b>
Goecken, Wilhelm G. III	Neff, Brenda	Widen, Douglas
Goodman, Mary	Nelson, Stacey Edward	Witham, Nancy
Grant, Michele	Oltman, Barbara	<b>Witt, Janet</b>
		<b>Ziegenhorn, Cindy</b>

**1. Call to Order**

Chair Irene Elbert called the meeting to order at 1:30 p.m.

**2. Introduction of Members**

**3. Minutes of May 19, 2009 Meeting**

Minutes from the May 19, 2009 meeting were approved with one correction.  
(Uhlenhopp, Close)

**4. Personnel Changes (Irene Elbert)**

Darlene Winters, Food Service Supervisor, has left the University.

**5. Human Resource Services Update (Nick Bambach)**

Nick stated 171 employees have attended informational sessions regarding the Early Retirement Incentive Program. The deadline for application is July 31, 2009.

**6. P & S Council (Sandy Law)**

Cabinet Report – Bill Calhoun

An overview of reductions in state appropriations for FY10 will be discussed at the June Board of Regents meeting. UNI will experience a reduction of \$14.5 million in general funds, a \$0.4 million in special appropriations and \$0.5 million in economic development.

There will be a federal stimulus funding allocation of \$12.38 million for FY10 which makes for an overall smaller budget reduction in FY10 but a larger reduction impact in FY11. More information about the budget can be found on the President's website at:  
<http://weblogs.uni.edu/budget>.

University Marketing and Public Relations is currently working with marketing consultants on a University "brand". More information will be provided as soon as it's available.

Applications for new freshmen and transfer students for Fall '09 are somewhat down compared to last year, however new residence hall contracts and orientation reservations are about even with last year's entering class.

Executive Vice President and Provost Gloria Gibson will begin her duties at UNI on July 1<sup>st</sup>.

New Business

The election of P & S Council President and Vice President will take place at the July meeting and newly elected officers will begin their duties in August. Organizing and forming committees will take place during the August meeting.

**7. Elections (Donna Uhlenhopp)**

Donna reported 42% of the members voted in the election for Supervisory and Confidential Council Executive Board Members. Karla Whitney and Janet Witt have been elected for a three-year term.

**8. “Changing of the Guard” (Irene Elbert)**

Irene informed Karla and Janet the Board will be meeting soon to decide on the offices to be held by each Board Member.

Irene thanked Jane Close and Yvonne Buehner for their service and presented them with a very nice Certificate of Appreciation.

**8a. Regents Award for Staff Excellence (Irene Elbert)**

Irene asked the members for their approval to notify the recipient of the Regents Award for Staff Excellence for the Supervisory and Confidential employees now, instead of waiting until Fall when P & S makes their selection. The members agreed the recipient from our group should be notified now. Irene will contact Jane Larson, in the President’s Office, of our decision.

**8b. Change Time of Meetings (Irene Elbert)**

The members discussed changing the time of the meeting from 1:30 PM to 2:00 PM. It was agreed to change the time. All meetings beginning with July 21, 2009 through June 15, 2010 will begin at 2:00 PM. The location will be Gilchrist 025.

**8c. President Allen Visit (Irene Elbert)**

Irene will check with President Allen to see if he might be available to meet with our group at some time.

**9. Next Meeting**

July 21, 2009, 2:00 p.m.

Gilchrist Hall 025 (enter through Human Resources Office)

**10. Adjournment**

The meeting adjourned at 2:00 p.m.

Respectfully submitted,  
Yvonne Buehner