

(APPROVED)
Supervisory and Confidential Council Minutes
September 15, 2009
Gilchrist 025

Representatives in attendance: Irene Elbert, Bonnie Farland (proxy), Donna Uhlenhopp, Karla Whitney, and Janet Witt

Other Representatives: Nick Bambach and Michelle Byers

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Acklin, Janet	Habinck, Tresa	O'Neill, Lisa
Anderson, LeRoy	Hall, Ronald	Osuna, Roman
Baldwin, Sherri	Hansen, Amanda	Pakala, Lynn
Bartlett, Mary-Sue	Hesse, MaryAnn	Perry, Donald
Becker, Penny	Hills, Marlene	Reid, Keith
Bishop, Sheri	Jacobson, Julee	Richmond, Brent
Brodie, Carol	Johannes, Joan	Rohwedder, Chris
Buehner, Yvonne	Kester, Judith	Schwanz, Kathleen
Burvee, Jackie	Keys, Mary	Scobee, Sandra
Cheeseman, Dianne	Kidder, Glee	Shepard, Barbara
Close, Jane	Kirchmann, William	Thomas, Ricky
Corson, Margaret	Kirk, Christopher	Truex, Rita
Corwin, Brian	Kjeld, Ann	Uehle, Shirley
Corwin, Leroy	Lansink, Bridgett	Uhlenhopp, Donna
Counsell, Corleen	Law, Sandy	Ungs, Fonda
Dally, James	Main, Doug	VanGerpen, Duane
Davison, Diane	Maury, Tammy	Wagner, Coleen
Dean, MaeLynne	McCabe, Karen	Welch, Keith
Diercks, David	McDivitt, Cheri	Welter, Patricia
Dreyer, Alex	McKernan, Pamela	Weltzin, Matthew
Elbert, Irene	McNamee, James	Whitney, Karla
Farland, Bonnie	Meyer, Claudia	Widen, Douglas
Fauchier, Wayne	Nedrow, Cheryl	Witham, Nancy
Frisch, Dawn	Neff, Brenda	Witt, Janet
Goecken, Wilhelm G. III	Nelson, Stacey Edward	Ziegenhorn, Cindy
Goodman, Mary	Oltman, Barbara	
Grant, Michele		

1. Call to Order

Chair Irene Elbert called the meeting to order at 2 p.m. She invited everyone to help themselves to cookies or bars and coffee to honor Nick Bambach in appreciation for his years of service to UNI. Nick will retire on October 1, 2009.

2. Introduction of Members

Those present were introduced.

3. Minutes of August 18, 2009, Meeting

Minutes from the August 18, 2009, meeting were approved with minor changes. (Law, Shepard)

4. Personnel Changes (Irene Elbert)

Janet Acklin and Doug Main have retired from the university.

5. Human Resource Services Update (Nick Bambach)

Nick Bambach was presented with a certificate of appreciation for his faithfulness to the S&C group. Nick confirmed that 118 UNI employees have elected to participate in the early retirement incentive program. He indicated that the University of Iowa has had 95 approved for early retirement at that institution, with nearly 500 pending. While UNI has approved all applications, U of I is looking at what needs to be replaced.

6. P & S Council (Sandy Law)

Bill Calhoun reported that discussions continue about the FY '11 budget. Revenue estimates for this year continue to be lower than projected. The Cabinet will be meeting to discuss proposals for utilizing some of the ARRA funds as it relates to funding sustainability and cost containment projects and enhancing classroom technology.

Official enrollment figures will be released soon - enrollment is estimated to be 13,080.

Michelle Byers reported that committees have been working on pandemic continuity of operations plans.

There are 118 UNI employees who are participating in the Early Retirement Incentive program. The majority of participants are merit employees (62%).

Pat Whitt reported that the website committee has been updating the P&S Council website and will be redesigning the website with a goal of having it completed by spring 2010. Pictures of all P&S Council members will be included on this website and should be in place by the October meeting.

Tony Smothers reported that there will no longer be an annual Board of Regents recognition dinner to recognize Regents Staff Excellence award recipients. Rather, this year a Board of Regents member will present awards to recipients at the UNI Convocation on September 23. The Meet the Pres. event will take place on Thursday, October 8, at noon in Ballroom C of Maucker Union.

Melanie Abbas reported that the Salary and Fringe Benefits committee is requesting suggestions regarding future employee benefits such as a 403B Roth option and various no cost Wellness Recreation Services. The committee plans to draft its annual salary increase letter for FY11 in December.

7. Miscellaneous

Irene asked if the S&C Council representatives had an interest in doing anything different to our S&C website.

Irene has emailed the regent universities to get feedback on their criterion used for the Regents Award selection.

The university health and safety committee will meet this week. If there are any issues to be brought to the committee's attention, please let Irene know. Kathy Green is the chair of the health and safety committee. More visible signage is an issue, as well as road surfaces. There has been a fall near Price Lab.

Departments are beginning to obtain supplies for the upcoming flu season.

On September 30, the university council will meet and will give an update on what is happening on campus as far as budget is concerned.

There was some discussion on the recent housekeeping changes and the impact on garbage pickup in individual offices.

The Registrar's office continues to be busy with the new SIS. The new system will have a great impact on the campus and should be implemented in a couple years.

8. Next Meeting

October 20, 2009, 2:00 p.m., Gilchrist Hall 025 (enter through Human Resources Office)

9. Adjournment

The meeting adjourned at 2:29 p.m.

Respectfully submitted,
Donna Uhlenhopp