

(APPROVED)
Supervisory and Confidential Council Minutes
November 17, 2009
Maucker Union, Elm Room

S&C Council Representatives in attendance: Irene Elbert, Bonnie Farland (proxy), Donna Uhlenhopp, Karla Whitney, and Janet Witt

Other Representatives: Michelle Byers

Following is a list of all Supervisory and Confidential Council members, with those present indicated in bold:

Anderson, LeRoy
Baldwin, Sherri
Bartlett, Mary-Sue
Becker, Penny
Bishop, Sheri
Brodie, Carol
Buehner, Yvonne
Burvee, Jackie
Close, Jane
Corson, Margaret
Corwin, Brian
Corwin, Leroy
Counsell, Corleen
Dally, James
Davison, Diane
Dean, MaeLynne
Diercks, David
Dreyer, Alex
Elbert, Irene
Farland, Bonnie
Fauchier, Wayne
Frisch, Dawn
Goecken, Wilhelm G. III
Goodman, Mary
Grant, Michele

Habinck, Tresa
Hall, Ronald
Hansen, Amanda
Hesse, MaryAnn
Hills, Marlene
Jacobson, Julee
Johannes, Joan
Kester, Judith
Keys, Mary
Kidder, Glee
Kirchmann, William
Kirk, Christopher
Kjeld, Ann
Lansink, Bridgett
Larsen, Dawn
Law, Sandy
Maury, Tammy
McCabe, Karen
McDivitt, Cheri
McKernan, Pamela
McNamee, James
Meyer, Claudia
Nedrow, Cheryl
Neff, Brenda
Nelson, Stacey Edward
Oltman, Barbara

O'Neill, Lisa
Osuna, Roman
Pakala, Lynn
Perry, Donald
Reid, Keith
Richmond, Brent
Rohwedder, Chris
Schwanz, Kathleen
Scobee, Sandra
Shepard, Barbara
Thomas, Ricky
Truex, Rita
Uehle, Shirley
Uhlenhopp, Donna
Ungs, Fonda
VanGerpen, Duane
Wagner, Coleen
Welch, Keith
Welter, Patricia
Weltzin, Matthew
Whitney, Karla
Widen, Douglas
Witham, Nancy
Witt, Janet
Ziegenhorn, Cindy

1. Call to Order

Chair Irene Elbert called the meeting to order at 2:05 p.m.

2. Introduction of Members

Those present were introduced.

3. Minutes of September 15, 2009, Meeting

Minutes from the September 15, 2009, meeting were approved. (Whitney, Shepard)

4. Personnel Changes (Irene Elbert)

Dianne Cheeseman has retired from College of Business Dean's Office. Dawn Larsen has been hired to replace Dianne.

5. P & S Council (Sandy Law)

The Cabinet has submitted to the Board of Regents for approval the tuition and mandatory fee increases for FY11. Two proposals have been submitted. The first proposal is a 2.7% tuition increase with a 2.95% mandatory fee increase. The second proposal is a 3.5% tuition increase with a 2.95% mandatory fee increase. There may also be an additional tuition adjustment because of a midyear reversion.

There are 117 UNI employees participating in the Early Retirement Incentive program and benefits staff is currently meeting with each participant to finalize their retirement paperwork.

Pictures of council members on the P&S Council website will be forthcoming and this committee will manage immediate and future changes to the website. The target date for enhancements to the website is spring 2010. It has been decided that the P&S Council minutes will be included on the P&S Council website for only three years.

The Meet the Pres event was a success and the turnout was good.

There was discussion regarding the possible draft of a statement on reduction options. The options for employee reduction should be discussed and moved on quickly. It was stated that furloughs are preferable to layoffs but that furloughing is a short-term solution to a long-term issue.

6. Convocation (9/23/09)

The convocation was held September 23. President Allen gave a state of the campus address. Presentations were given for the Regents Excellence awards for faculty, staff, and supervisory and confidential recipients, including Kris Peterson from our group.

7. University Council (9/30/09)

The following were noted during the recent University Council meeting:

- Sabin hall is to reopen in fall 2010
- A search will be conducted for Interim CHFA Dean to replace Dr. Bubser.
- Internal search being conducted for Assistant Provost for International Programs.
- A search for a university sustainability coordinator is beginning.
- A national search has begun for the Dean of Education, after previous search failed.
- Student information system will be live as follows:
 - Admissions – July 2010
 - Financial Aid – January 2011
 - Student Records – April 2011
 - Student Financials – July 2011
- Town hall meetings will be held, Wednesday, October 21, 10 a.m. – 12 noon and Thursday, October 22, 3:30 – 5:30 p.m. in the Commons. All encouraged to attend.

- Multimodal parking ramp is to open mid October 2009. It will then close again in the spring to install solar panels to make the ramp a “net zero” energy usage facility.
- For the Imagine the Impact campaign, \$70 million has been raised so far, with a goal of \$150 million for 2005 – 2013.
- Senator Tom Harkin as chair of the education committee will work on the Elementary and Secondary Education Act (formerly, “No child left behind” act.)

8. Meet the Pres (10/8/09)

President Allen gave general comments on the state of the budget. Due to the increase of students this fall we do have some extra tuition income. The Revenue and Cost Containment Committees may need to reconvene. The Regents awardees for Staff Excellence were presented.

9. Health and Safety Committee (10/15/09)

The university is hoping to put signs in all buildings for emergency exits. They are working on ensuring that unsafe areas on campus are reported and repaired. Provost Gibson is working on guidelines for students reporting illness and missing classes and providing consistency as to how this is handled by instructors. The university is supporting continued vigilance in providing adequate sanitation to reduce the spread of H1N1 virus.

10. Campus Advisory Board

The Board of Regents President David Miles gave a list of items for each institution to consider in their planning for the 10% budget reduction:

- Temporary Salary reductions
- Temporary lay-offs
- Benefit revisions
- Tuition surcharge
- Postponing non-essential deferred maintenance and repairs
- Potential program elimination
- Permanent Layoffs.

Irene reviewed the survey that the Professional & Scientific Council had devised for their group.

Michele Byers noted that the term “furloughs” is not recognized in the AFSCME contract. There was a lengthy discussion on items that members wished to have brought forth to the President. The list from the S&C Council was due to the President by 10 a.m. on Wednesday, October 21. The President (and cabinet) will meet with the S&C Council representatives on Friday, October 23. All members were requested to submit by 5 p.m., October 20, any suggestions to be added to the list of prioritized items to be considered in planning for the 10% budget cut. A list was generated to be submitted to the President (see attached).

The Board of Regents meeting is Thursday, October 29, in the Maucker Union. At this meeting each institution will present its proposal for the 10% budget reduction.

11. Next Meeting

November 17, 2009, 2:00 p.m., Elm Room of the Maucker Union

12. Adjournment

The meeting adjourned at 3:35 p.m.

Respectfully submitted,
Donna Uhlenhopp