

(APPROVED)
Supervisory and Confidential Council Minutes
July 20, 2010
Gil 025, 2 p.m.

S&C Council Representatives in attendance: Irene Elbert, Donna Uhlenhopp, Karla Whitney, and Janet Witt

Other Representatives: Michelle Byers

Others in attendance: Bonnie Farland, Wayne Fauchier, Gail Moehlis, Lisa O'Neil

1. Call to Order

Chair Irene Elbert called the meeting to order at 2 p.m.

2. Minutes of June 15, 2010, Meeting

Minutes of the June 15, 2010, meeting were approved. (Whitney/Farland).

3. Personnel Changes

Gail Moehlis, English Language and Literature, has been reclassified from a Sec. III to Office Coordinator I.

4. P & S Council/Human Resources Update (Michelle Byers)

Michelle indicated that new members were welcomed at the recent P&S council meeting. P&S policies and procedures committee is hoping to update their policies by September 1.

Human Resources department is very busy doing reclassifications and Clerk IV and Secretary IV reviews. Rebecca Kriz is a new confidential secretary for Human Resources and she will begin August 10.

5. Miscellaneous

Joseph Tyler is the new representative on the supervisory and confidential council replacing Sheri Bishop. The representatives will meet on July 27 to discuss assignments for the upcoming year.

6. Update on Review of Clerk IV and Secretary IV positions

Irene had sent an update to the RISCAC members regarding evaluations of Clerk IV and Secretary IV positions. Copies of the update were circulated and reviewed. Our group is the smallest group in that organization.

Michelle had a conference call with Regents representatives and the Board office. Their focus was on the definition of confidential employees. There are no finalized dates for the reviews, possibly by the end of the calendar year. Since health plans are different for Merit and Supervisory, it is preferred to not switch employees in the middle of the plan years so that the employees do not need to start over on their deductibles. Wellmark will carry over, so that doesn't appear to be an issue. Regarding seniority, HRS is recommending employees retain seniority for the time an employee was in the Clerk IV and Sec IV position, i.e., if their time that they were in clerk IV positions would count for credit for seniority. The language in the current contract is that if an employee is out of the bargaining unit and then comes back in; they start over with their seniority date. However, this review was not employee generated, so an alternate approach could possibly be agreed to. Michelle hopes to get more definite information soon. Confidential employee candidates must interview for their positions. For seniority the 1st layer in the union is in the same classification by seniority, then recall of employees, then non-bargaining unit employees.

If there are switches to the bargaining unit because of these reviews, the employee is still able to choose their insurance coverage as it is a "life" event.

7. Other

Irene indicated that there will be no August or December Supervisory & Confidential meetings. There has been no indication that President Allen is wishing to hold his typical meeting with our group. August 27 is the dedication of the parking ramp.

8. Next Meeting

September 21, 2010, 2 p.m., Gil 025.

9. Adjournment

The meeting adjourned at 2:23 p.m.

Respectfully submitted,
Donna Uhlenhopp