

(APPROVED)
Supervisory and Confidential Council Minutes
October 19, 2010
Gil 025, 2 p.m.

S&C Council Representatives in attendance: Irene Elbert, Donna Uhlenhopp, Karla Whitney, and Janet Witt

Other Representatives: Michelle Byers

Others in attendance: Wayne Fauchier, Bonnie Farland, & Julee Jacobson, and Coleen Wagner

1. Call to Order

Chair Irene Elbert called the meeting to order at 2:05 p.m.

2. Minutes of September 21, 2010, Meeting

Minutes of the September 21, 2010, meeting were approved with a minor change of name spelling. (Whitney/Farland)

3. Personnel Changes

Lori Clark-Fuller, Clerk IV, Admissions, and Kathryn Malm, Clerk IV, Residence Administration have joined our group.

4. P & S Council/Human Resources Update (Michelle Byers)

Michelle Byers reported that Lisa Frush attended the P&S Council meeting and gave the report for Human Resources Office. Human Resources is busy with benefits. They are also scanning files. Worker's compensation has seen a significant reduction in premiums (21% this year and 15% last year). This is due to a reduction in claims. Employees are getting back to work on restricted basis, thus the lost time has gone down.

October 22 employees will be notified of open enrollment for state plans October 29 to November 29.

5. Update on Review of Clerk IV and Secretary IV positions

There is a Labor Management Meeting on Thursday, October 21. The Clerk IV and Secretary IV positions will be discussed at that meeting. Hopefully, on Friday, October 22, all UNI staff affected by this change will be notified. Position descriptions were reviewed for each of the Clerk IVs and Secretary IVs. Discussions were held with Deans and Dept. Heads for obtaining additional information. There are no plans to extend this move to the bargaining unit to other classifications. There are no requests for reclassification due to this move to the bargaining unit. There are a few examples of employees moving from supervisory to confidential status.

6. University Council Meeting

Irene reported on the University Council meeting. Negotiations will begin soon for AFSCME and United Faculty. Landscaping near Sabin Hall will be completed in November, with departments moving in December. A safety railing will be installed by the Library. New technology is being put in classrooms for online classes. The reduction in general fund dollars for athletics has been approved by the Board of Regents. The Bartlett/Baker plan has been approved which will involve the tearing down of Baker Hall and office space being created in Bartlett Hall. The Higher Learning Commission team will be on campus November 8-10. Price Lab is becoming a research and development school. State appropriations are down to less than 50% of the General Fund. For F 2012 there is a 1.5 million reduction as the one-time money is gone. We have seen a \$23 million reduction since 2008. Fall enrollment is up. Our new branding is "I am." Irene was able to meet Robert Donley, executive director of the Board of Regents, who attended the University Council meeting.

7. Potential grievance

Irene has been working with Michelle regarding a possible grievance to obtain the vacation day due to incorrect calculations during the leap year in 2008. Irene distributed a copy of the letter she had created on June 10, 2010. Irene will reformat the document into a letter format and forward it to the appropriate individual at the Board of Regents Office.

8. Health & Safety Committee

Irene's term on the Health and Safety Committee expires in December. If anyone is interested in serving on that committee, please let her know as soon as possible. Currently, S&C Council representatives are alternately attending these meetings.

9. Other

Chris Rohwedder has been serving on the EAP committee and will be stepping down from that committee. If anyone is interested in serving in that capacity, please contact Irene as soon as possible. The meetings are held on campus. People have been recommending EAP as a beneficial service.

10. RISCAC

At a recent RISCAC meeting it was noted that we are still working with items that were discussed 6-7 years prior such as extra perks when at the top of the pay scale. The website for RISCAC is out-of-date, and Irene as chair of that group is attempting to determine where this website is housed and get it updated. A person suggested that RISCAC be disbanded; however, the members of the RISCAC decided it is an important vehicle to express our concerns. The RISCAC groups will forward to Irene information on how they handle the Supervisory Regents Award nominations/selection.

11. Next Meeting

November 16, 2010, 2 p.m., Gil 025.

12. Adjournment

The meeting adjourned at 2:45 p.m.

Respectfully submitted,
Donna Uhlenhopp