

**(APPROVED)**  
**Supervisory and Confidential Council Minutes**  
**March 22, 2011, Gil 025, 2 p.m.**

S&C Council Representatives in attendance: Irene Elbert, Joe Tyler, Donna Uhlenhopp, Karla Whitney, Sheri Bishop. Other Representatives: Michelle Byers

**1. Call to Order**

Chair Irene Elbert called the meeting to order at 2:05 p.m.

**2. Minutes of February 15, 2011, Meeting**

Minutes of the February 15, 2011, meeting were approved. (Whitney/Bishop)

**3. Personnel Changes**

There were no personnel changes.

**4. Health and Safety Committee**

The Health & Safety Committee reviewed safety concerns. Dave Zarifis will attend upcoming meetings to discuss pedestrian concerns. There is a safety video for people to watch. There was no March meeting.

**5. P & S Council/Human Resources Update (Michelle Byers)**

Michelle Byers reported that the P&S Council met on March 10. The Salary & Fringe Benefits Committee gave more comprehensive/aggregation on results of their recent survey. The council will continue to discuss those results. Bill held a discussion on the general state of the state.

Irene noted that Gloria Gibson recently gave a presentation to the Board of Regents. There is a link on the President's website to the presentation.

Michelle indicated that the United Faculty master agreement arbitration decision was received on March 15. This decision is also on the President's website.

HRS has partnered with the WRC for employee wellness. Bobbi Vandegrift will lead this initiative and the employee wellness committee. There is also a student wellness committee. Tresa Habinck will be the S&C representative for this committee.

Spring is the time for performance appraisals for P&S staff. These are required to be completed annually.

Human Resources is realigning duties within their department. Lisa Frush will be the Employment Manager for Merit and P&S.

April 1 is the next legislative funnel. We should know more at that time regarding proposed legislation. Bills on the table include insurance premium increases, bumping rights, layoffs, collective bargaining.

The Revenue estimating committee was to have met on March 25.

**6. RISCAC**

The next meeting of RISCAC will be held in Tama on April 7. Regarding the letter to the Board of Regents, it was decided to hold off follow-up at this time.

**7. Election Chair**

Sheri Bishop will serve as election chair.

**8. Regents Staff Excellence Award**

Karla Whitney, as the Regents Staff Excellence Award chair, will work with the selection committee. She will obtain a list of eligible staff from Judy Kester in Human Resources. Karla will check into the possibility of a web based transaction. The nomination deadline will be April 8, a two-week turnaround. Everyone is encouraged to make nominations for this award. The recipient name will need to be given to the President's Office in May.

**9. University Council**

The University Council met on March 9. Budget concerns were discussed. With reduction in funding, UNI will be hurting; hopefully, the proposed tuition increase will offset the funding shortfall. UNI has lost \$19 million over the last three years.

A survey was conducted regarding engagement of freshman and sophomores to determine how well we are performing. A real difference is seen between freshman and seniors. It was determined that 1<sup>st</sup> year students need to get more out of their experience.

**10. Next Meeting**

The next meeting will be Tuesday, April 19, 2011, 2 p.m., Gil 025.

**11. Adjournment**

The meeting adjourned at 2:45 p.m.

Respectfully submitted, Donna Uhlenhopp