

**(APPROVED)**  
**Supervisory and Confidential Council Minutes**  
**May 17, 2011, Gil 025, 2 p.m.**

S&C Council Representatives in attendance: Irene Elbert, Donna Uhlenhopp, Karla Whitney, Sheri Bishop.  
Other Representatives: Michelle Byers

Other present: Tresa Habinck

**1. Call to Order**

Chair Irene Elbert called the meeting to order at 2 p.m.

**2. Minutes of April 19, 2011, Meeting**

Minutes of the April 19, 2011, meeting were approved with minor changes. (Whitney/Bishop)

**3. Personnel Changes**

There were no personnel changes.

**4. P & S Council/Human Resources Update (Michelle Byers)**

Michelle Byers reported that we are still in the open enrollment period and new informational sessions have been added. Benefit resources are located on the web site along with a spreadsheet to calculate benefits, power point and audio recording presentations.

The P&S Council discussed benefits and salaries at their recent meeting.

The salary bill has not been approved yet by legislature. AFSCME/Supervisory & Confidential employees are to receive 2% salary increase July 1, 2011, and 1% salary increase January 1, 2012.

Tom Schellhardt, Vice President Administration & Finance has announced that he will retire this fall.

**5. University Council Meeting**

State of Iowa Education cuts proposed: The House proposed a 9% cut in budget, Senate proposed a zero percent cut but without the one time funding, while Governor Brandstad proposed a 6% cut. Economic Development: At the University of Iowa all economic development programs are cut. Iowa State University one program was kept. There are three Board of Regents members leaving and three new ones coming on board. UNI has the highest rate of faculty tenure. The Baker/Bartlett Hall demolition/renovation projects are approved. UNI will have an estimated FY12 deficit of 3.6 million, although, we will have increased revenue through a 5% tuition hike, projected increase in enrollment, and new retention policies that affect tuition dollars. The revenue from tuition will be more than the revenue from state funding. The Board of Regents wants a four-year degree pushed. Retention and marketing strategies continue to be important. New SIS and financial aid are held harmless with 18% set aside. Provost Gibson mentioned the self-study presentation by Mike Licari for Higher Learning Commission, and the New Student Instrument Pilot for spring, summer, and fall being done, as well as upcoming summer camps. Schellhardt mentioned the Sustainability Forum on 4/21, upcoming benefit changes, and NCAA certification currently going on. Hogan mentioned that we have 6,641 students enrolled for fall 2011 through the new SIS system. Shashi Kaparathi, CIO of Information Technology at UNI presented and noted that IT infra-structure needs updating.

**6. Health and Safety Committee**

Pedestrian safety was discussed at the recent meeting. There was discussion on gating the cross walk on 23<sup>rd</sup> street. Smoking on campus has been a big issue, especially at athletic events. There are to be no weapons on campus or in locked vehicles. UNI hopes to use ALICE training on campus for emergency situations. There was a discussion on fining individuals who are not exiting buildings during emergencies

(fire alarms, etc.). Workmen's comp claims have gone down. There is a decrease in premiums due to a reduction of lost time.

**7. Employee Wellness**

Tresa indicated that the Employee Wellness Committee is working on defining committee structure. There will be free flu shots in September/October to employees this fall. Employees will be notified through a launch letter. Employee wellness survey results will be released soon. An employee wellness fair and fitness day will be hosted in the fall.

**8. Regents Staff Excellence Awards**

There were 5 total nominations for the Regents Staff Excellence Awards. The Regents Staff Excellence Awards committee met and made a selection. The recipient will be notified in the fall.

**9. Elections**

Voting for elections will be forthcoming. Three individuals have agreed to be nominated for election to two positions: Julee Jacobson, Ann Kjeld, and Tresa Habinck.

**10. Board of Regents Meeting**

Michelle saw our RISCAC statement on the Board of Regents Agenda items for the April 28, 2011 meeting.

Irene sent Robert Donley a follow-up email pertaining to our letter to the Board of Regents regarding compensation for the miscalculations of pay during the leap year.

**11. Next Meeting**

The next meeting will be Tuesday, June 21, 2011, 2 p.m., Gil 025. Irene has reserved the same room/time for next year's S&C meetings.

**12. Adjournment**

The meeting adjourned at 2:35 p.m.

Respectfully submitted, Donna Uhlenhopp