Business' Genevieve Que.

sharpen your skills, read consequences in the workplace. If you are a natural conflict avoider or if you need to

Avoiding conflict, whether its constructive or destructive, can have devastating

Communication Tips: Redirecting Gossip

but must also call it out when they encounter it. In this month's LinkedIn video,

Scholars

Gossip has been described as one of the top killers of productivity in the workplace. It can

Click on the graphic above to learn more.

- Epictetus

"We have but two ears and one mouth so that we can listen twice as much as we speak."

What's something new you can try today?

You won't grow by doing the same things you've always done the way you've always done

acknowledge or validate someone's feelings "...denies people the authentic support they

ourselves of negative or uncomfortable feelings. According to

seeing the silver lining in tough situations, it's using positivity or positive statements to rid

While this term has been around for some time, it wasn't until the COVID-19 pandemic that

SCARY SUPERVISOR HABIT: UNAVAILABILITY

Have any of your staff started off a conversation with, "Hey, I know you're busy but..." If so,

SCARY SUPERVISOR HABIT: FAILING TO ASK FOR

An Open Letter to Leaders: Ask Your People for Feedback | Galen Emanuele

address when prompted. If your personal email address populates, please ensure you click

on the "change" link first to update your email address. Once entered, click on "Continue

to the University of Northern Iowa LinkedIn Learning account" to access content.

To access this video, click on the purple button above and enter your UNI email

Supervisor Development Series: FLSA/Time-Reporting

year. All sessions will take place via Zoom from 1 p.m. to 2 p.m. Registration for each

Program to host three virtual workshops for supervisors this upcoming academic

Free to attend. Additional information on requirements will be provided during the first session.

SCARY SUPERVISOR HABIT: AVOIDING CONFLICT

address the SCARY SUPERVISOR HABITS in your workplace.

Leading With Your Best Self

Communicating in Challenging Situations

Deviations

Supervisor Development Series: Managing Conflict Effectively

Supervisor Development Series: The Power of Gratitude and

Recognition

Supervisor Development Series: Addressing Performance

Responsibilities

Supervisor Development Series: FLSA/Time-Reporting

https://hrs.uni.edu/supervisors/flsa

While no sessions are currently being scheduled, we highly encourage you to

visit our FLSA resources webpage and review the information at

https://hrs.uni.edu/supervisors/flsa

This session provides supervisors with high-level information about how to

Clarifies a supervisor's role in complying with the Family Medical Leave Act

identify a potential leave or accommodation request from an employee, and

This training is available on-demand via Blackboard. Please click

https://hrs.uni.edu/supervisors/flsa

While the majority of the training is aimed at supervisors, it is highly beneficial for managers as well.

This session will identify common mental health disorders and

By recognizing and understanding mental health issues and how they impact

the workplace, managers can become more effective and compassionate

leaders. This workshop will identify common mental health disorders and

Behavioral Health: What Leaders Need to Know

To explore ways to reduce stigma. Offered via Zoom only.

behavioral health. This workshop is designed for leaders who want to help

organizations create healthy work environments.

Supervisor Development Series: Behavior Health: What Leaders Need to Know

Our Vision

Leaders Building Leaders

October 2023 | Issue 20

The key is not to prioritize what's on your calendar but to schedule your priorities.

STEPHEN COVEY

Until next month!

Super Tuesday!

It's so spine-chilling, you may need to keep the

lights on for this one.